

**School Council Minutes  
Saint Mary's School Huntsville  
November 4th, 2019 6:30pm**

**Facilitator: Sandra Bauer Heinz**

**Secretary: Katie Rowe**

**ATTENDEES:** Barbara Heeneman, Cheri Webster, Sandra Bauer Heinz, Katie Rowe, Mabelle Claer, Chantelle Armstrong, Mary Avdeeff, Kim MacDonald,

**WELCOME AND PRAYER:**

Barbara Heeneman

**APPROVAL OF PREVIOUS MINUTES:**

Chantelle 1<sup>st</sup>, Sandra 2<sup>nd</sup>

**OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETINGS:**

**Family Tree:**

- Sandra sent out email notice to families to send in family photos with names
- Barb will send eblast reminder
- Goal to get set up for Parent Teacher Interviews
- Cheri and Mabelle will start getting student photos on the apples with Teacher names written on
- Sandra and Mary are meeting November 5<sup>th</sup> to start building the Tree

**Swing Quote:**

- See Committee Reports

**Soccer Posts:**

- See Committee Reports

**STUDENTS REPORT:**

No Student Present.

**FINANCIAL REPORT:**

Balance in the Account: Approx. \$7,500 but will verify all incoming/outgoing with Vicky  
Chocolate Bars: Profit of \$6,856.43 after prizes and pizza party

**COMMITTEE REPORTS:**

**Social:**

- Nothing to Report

**Fundraising:**

- Chocolate Fundraiser
  - Thank you to Kim, Sonya and Katie for counting money and organizing chocolates
  - Total Profit so far: \$6,856.43

- Total Deposited so far: \$15,554.75
- Total Invoiced: \$8,446.75
- Total Prize and Pizza Party Expenses: \$251.57
- Still trying to connect with 2 families regarding payment
- 19 Boxes left to sell at future events:
  - Chantelle has agreed to take some boxes back to her dealerships
  - Church- November 9/10
    - Katie will find and organize volunteers
  - Parent Teacher Interviews- November 14/15
    - Katie will find and organize volunteers
  - Christmas Concert- December 12
    - Katie will find and organize volunteers
  - Independent Grocer
    - Mary will contact and look into a date. Katie will find and organize volunteers
  - Huntsville Place Mall
    - Mary will contact and look into a date. Katie will find and organize volunteers
- FlipGive Fundraiser
  - Sandra will look into details
  - Council voted to proceed with this fundraiser assuming there are no risk or fallbacks
  - Goal would be to set up prior to Christmas and continue with weekly communication to encourage all to use it

#### **Property:**

- Sand
  - Sand was delivered in September. Cost was \$298.83 plus a \$50.00 gift card for the driver
- Soccer Posts
  - The Board may be removing the current posts due to Health and Safety, so we will hold off on any further work until that work is complete
  - Barb will connect with Ryan McKean to get him started with the Vendors List process, so that he can be a candidate for future property work
  - We have suggested U14 sized Soccer Posts
  - Sandra to connect with Huntsville Soccer Club regarding places to order posts
- Swings
  - We currently have room for 3 regular swings plus 1 accessible swing
  - Accessible swing is in good condition
  - 2 regular swings have been taken off due to condition
  - 3<sup>rd</sup> regular swing is not in great repair but may last a few more months
  - Barb received quotes:
    - 2 swings: \$1,497.68
    - 3 swings: \$1,649.38
  - Council voted to purchase 3 swings, and Barb will order

#### **School-Parish Partnership:**

- Nothing to Report

**Pediculosis Prevention:**

- Nothing to Report

**CHAIR REPORT:**

- Barb to present Father Hogan with upcoming Council Meeting Dates and hopefully Father can attend one soon
- Sandra will look into Angel/Ornament for Mrs. Hill who will be finishing up her exchange after Christmas Break
- Sandra will look into the retirement plaque for Mrs. Hill

**PRINCIPAL'S REPORT:**

**Our enrollment is currently at 229.**

**Staffing:**

- Welcome to Mrs. Gilkinson who was hired to teach the 1/2 class this year. Also, we welcome Mme Black who has been hired into a long-term occasional position to teach FSL in M. Gravel's absence.

**Thank you:**

- Community BBQ and Scholastic Book Fair held on September 19 was very successful. We had a very good turn out. We are thankful to Grant Mantha and the Knights for once again cooking the delicious food. Our intermediate division "Minute to Win It" games from our May and September BBQ events covered \$10 off the cost for each student attending Muskoka Woods Leadership Camping Nov. 4-6. Thank you to our parent volunteers who are helping us out!
- The school participated in the Annual Terry Fox fundraiser on October 4. We raised approximately \$1780 for cancer research. Thank you Ms. Payne and her team of students for organizing this event.
- Thank you to our CSCC volunteers who put a fresh coat of paint on the tarmac playground games and for also spreading the sand in our swing sets, climbers and jumping pit. You did a wonderful job and the children have enjoyed these improvements.
- Thank you to Katie Rowe CSCC for organizing such a successful Chocolate Bar Fundraiser. We also thank Sonya Martins and Kim MacDonald for all of their efforts with helping weekly.

**School Events:**

- Our Cross-Country team did exceptionally well at their meet in September. We thank their coaches Mrs. Webster and Mrs. Baumgart. Thank you also to the many parent volunteers for also supervising on the day of the meet.
- Student Vote was a success on October 17. We thank Mrs. Rankin and Mrs. Baumgart for organizing this event.
- Father Paul has started school visits on the first Monday of the month.
- Guest speaker Warrant Officer Tim Gillespie will be speaking to our students on November 8, 2019.
- Grades 3/4 – 7/8 will be attending the 11:00 am Remembrance day ceremony at the Cenotaph on November 11, 2019. JK – 2/3 will have an age appropriate assembly in our gymnasium.
- Our next Mass will be held on Wednesday November 20, 2019. We thank Mrs. Rankin and her class for organizing this celebration.
- Save the date! Our Christmas concert is scheduled for Thursday December 12, 2019 (Inclement weather date is Tuesday December 17 not 18 \*Correction from newsletter)

- Robotics Spirit Wear Fundraiser is running from October 28 – November 15, 2019. Orders all on-line using the link provided on the flyer.
- Bullying Prevention Week is November 18 – 22, 2019

#### **CSCC Commissioning:**

- CSCC Commissioning is scheduled for November 11, 2019 at St. Joan of Arc Catholic Secondary School (Barrie) at 6:00pm. Everyone is invited to attend and is encouraged to RSVP if they plan on attending.

#### **Report Cards & Three-Way Conferences: November 14 & November 15 P.A. Day:**

- Progress Reports will be sent home on November 13, 2019. Three-way Conferences will be scheduled for November 14 from 4:00 pm – 8:15 pm and on Friday November 15 from 8:45 am – 3:00 pm. Parents are asked to sign up for their Three-way Conference appointments using our new School Day process starting Wednesday October 30 – November 12, 2019. Instructions have been sent home and were included at the end of the November newsletter. A device is available in the office if anyone requires access to it. Parents are asked to call Mrs. Hetherington if they require any support.

#### **St. Dominic Updates:**

- Student services visited our 7/8s on October 15<sup>th</sup>.
- Transition visit to St. Dominic specialty areas is being scheduled for November 28, 2019
- An evening Grace 7/8 Parent Information session is planned for December 4, 2019 at 6:00 pm at St. Dominic Catholic Secondary School.

#### **Special Education:**

- Individual Education Plans (IEPs) were sent home on October 11, 2019.
- IPRCs are also being scheduled for November, January & Spring 2020

#### **Fundraising Plan:**

- Discussion regarding CSCC spring fundraiser.
- Fundraisers for 2020-2021 need to be determined prior to June so that Principal Fundraising Plan can be submitted by deadline to Superintendent

#### **Athletics/Co-curricular/Clubs:**

- Basketball for Intermediate Boys and Girls is underway. Thank you to Mrs. Godard for coaching. They have a scheduled tournament in November. The date in the newsletter may vary. Mrs. Godard will communicate any updates.

#### **Gift for Mrs. Hill:**

- Discussion regarding small gift from CSCC for Mrs. Hill whose one year exchange is ending in December. Presentation potentially at Christmas concert.

#### **COMING CSCC MEETINGS:**

December 2<sup>nd</sup>

January 13<sup>th</sup>

February 3<sup>rd</sup>

**Adjourned at 7:50pm**